

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Dan Patton		Telephone number: 0113 3789138
Subject²:	Acquisition of Properties at Kingsdale Court, Seacroft, Leeds, LS14		
Decision details³:	<p>What decision has been taken? The Head of Asset Management has approved terms for the further acquisition of the properties reported at Kingsdale Court, Leeds.</p> <p>The Director of Communities Housing & Environment has approved the incurring of expenditure for the acquisitions from the Housing Revenue Account and that the properties be added to the Council's social housing stock.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Executive Board on 21 February 2021 approved the purchase of properties at Kingsdale Court and delegated authority to the Director of City Development, and Director of Communities Housing & Environment to approve terms for the acquisition of further properties by negotiation.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Executive Board at its meeting on 21 February 2021 considered the Kingsdale Court development and associated challenges facing the estate considering options at that time. The option pursued was to acquire properties rather than to do nothing, initially by negotiation but with the potential use of CPO to complete site assembly so as to enable regeneration proposals to be advanced, Substantial acquisition of property interests has already been completed pursuant to this decision and therefore the further acquisition of properties continues with this process.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Affected wards:	Killingbeck and Seacroft		
Details of consultation undertaken⁴:	Executive Member – Consultation undertaken as part of the February 2021 Executive Board Report. Member for Communities was fully supportive of the recommendation to acquire properties.		
	Chief Digital and Information Officer ⁵ N/A		
	Chief Asset Management and Regeneration Officer ⁶ Signed in accordance with the sub-delegation scheme		
Implementation	Officer accountable, and proposed timescales for implementation Dan Patton, immediate (ref 7C, 8C, 12A, 1B, 2B, 5A)		
List of Forthcoming Key Decisions⁷	Date Added to List:-		
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision		
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.



⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

Approval of Decision	Authorised decision makers ¹⁰	
	James Rogers (Director of Communities Housing & Environment)	
	Signature 	Date 05/05/23
	Mark Mills (Head of Asset Management)	
Signature 	Date 17 May 2023	

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.